



GENERAL MEET CONDITIONS (3LR260736)

MEET ADMINISTRATION

- 1.1 The Promoter shall be Natalie Simpson : chair@wandsworthsc.com
- 1.2 The Meet Manager shall be Matteo Atti: compsec@wandsworthsc.com
- 1.3 The Lead Referee shall be Diane Gamble: dianegamble43@gmail.com
- 1.4 The opening date for entries is 1st May 2026 and closing deadline for entries is 15th May 2026 with full payment required on acceptance of entries, latest by midnight on 1st June 2026.
- 1.5 A competitor's age will be determined as at midnight on 21st June 2026.

2. GENERAL CONDITIONS

- 2.1 This Meet shall include multi-classification events and be conducted Long Course under Swim England Laws, to ensure the smooth running of the gala. Regulations and Technical Rules of Swimming, the relevant World Para Swimming Rules and these Promoter's Conditions.
- 2.2 The event conditions may be revised in response to guidelines from the Operator, Government and Public Health England related to COVID-19 and sporting competitions.
- 2.3 Time trials will not be permitted during this Meet.
- 2.4 With the specific exception of official photographers appointed by Wandsworth Swimming Club, flash photography is prohibited at all times during the Meet.
- 2.5 There will be a secondary strobe available at the venue.
- 2.6 There will be backstroke ledges in use and the referee may decide to use side-by-side backstroke starts to ensure the smooth running of the gala.
- 2.7 The Promoter reserves the right to amend the programme or timings to ensure the smooth running of the event.
- 2.8 This will be a sign out Meet.

3. VENUE

- 3.1 The location and dates of the competition are shown in the following table:

Dates	Licence Number	Venue	Events
20th / 21st June 2026		K2 Leisure Centre, Crawley, West Sussex	All the events are shown below

- 3.2 The address of the venue is:

K2 Leisure Centre, Pease Pottage Hill, Crawley RH11 9BQ

A [google navigation link is here](#). What3words link [///adjust.rings.longer](#) here.

4. DATA PROTECTION

- 4.1 We will process personal data submitted by the swimmer or their club in accordance with the current Privacy Notice published by Wandsworth Swimming Club. With respect to this meet we will process personal data for the legitimate purpose of running the gala. The items of personal data processed are name, Swim England number, date of birth, gender and para-swimming classification if applicable. During the gala we will process name, gender and competition age in reports for the legitimate purpose of running the gala efficiently. At the end of the gala, we will process name, gender, Swim England number and date of birth in the electronic submission made to British Rankings. We will also share the full results of the meet with the competition secretaries of those clubs taking part.
- 4.2 After the gala the personal data processed will be stored securely in both document and electronic formats for 12 months and then erased. This period of storage permits the accurate response to enquiries about the gala and provides statistical information for the purpose of designing the following year's gala. You have the right to have your personal data erased from our systems if you have withdrawn from the gala. You also have the right to object to the processing of your personal data. In both cases, please make your request to the promoter.

5. PHOTOGRAPHY and VIDEO IMAGE CAPTURE

- 5.1 In accordance with Swim England policy: **NO use of mobile phones (including texting, calls etc..) or any other image capturing device is permitted in the changing rooms or village..**
- 5.2 All persons attending the competition are advised to exercise reasonable care when taking photos or videos, particularly with regards to the sharing of images on social media. Swim England Wavepower 2024 guidance should always be followed, including in respect of social media.
- 5.3 WSC will have a professional photographer at the Meet. Photographs will be available to purchase after the Meet. See also item 2.5.

6. ELIGIBILITY for ENTRY

- 6.1 The Meet is open to eligible competitors, as defined by Swim England, who are members of clubs affiliated to Swim England, SASA, WASA (Domestic Competitors) and competitors from overseas whose country is affiliated to World Aquatics (Foreign Competitors).
- 6.2 All entrants must be Club Compete Swim England members
- 6.3 No Time (NT) entries are not permitted, except for WSC, for whom all entries will be accepted for swimmers 9 and over, subject to WSC Coach approval. If they do not have a time, they will be in the first heats for any event as a NT entry. These entries will form part of the Competition and will qualify for ribbons / medals.

- 6.4 Long Course Upper Limit Times have been defined for all events. Competitors may enter an event if they have not equalled or exceeded the Upper Limit Time. Converted times are permitted.
- 6.5 A competitor must be a registered member of the club in whose name they are entered at the closing date.
- 6.6 All para swimming competitors must have an authorised IPC Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or IPC Swimming classification database at the time of entry.
- 6.7 There are no qualifying times for para swimming competitors.
- 6.8 By submitting an entry to this Meet, a competitor - or in the case of a competitor being under 18 years of age during the meet, the competitor's legal guardians – attest to the fitness and ability of the competitor to complete the event without foreseeable injury or incident and without causing delay to the event schedule.

7. ENTRY FEES

- 7.1 The entry fee for each event up to 200m is £9.50 and 400m is £11.00.
- 7.2 Full payment for entries submitted must be received by the Meet Manager on or before the stated entry deadline.
- 7.3 Refunds shall only be issued:
- Where the meet is cancelled, or
 - Where there is a significant change to the schedule that results in a change of venue or session for the event entered, meaning that the competitor cannot swim, or
 - Where, in accordance with 11.7, entries have been rejected for the Meet management purposes.
- 7.4 The spectator entry fee and method of purchase will be posted on the Meet web page on the Wandsworth SC website. <https://wandsworthsc.com/>.

8. AGE CRITERIA

- 8.1 The minimum age for this Meet will be 9 years of age.
- 8.2 Age groups swim in the meet will be 9, 10, 11, 12, 13, 14, 15, 16 & over.

9. ENTRY PROCEDURE

- 9.1 An event file containing the full schedule of events for the competition is available for download from the Wandsworth Swimming Club website. This file should be used in conjunction with “Hy-Tek Team Manager” software or another compatible team management application.

- 9.2 Each file includes the Upper Limit Times. All entries must be slower than the Upper Time Limit.
- 9.3 All eligible entries must be made by clubs in the standard electronic format produced by HyTek's Team Manager or an equivalent compatible application.
- 9.4 Entries must be submitted by completing the online portal.
- 9.5 Entries will be accepted first from Wandsworth SC, then Barnes SC followed by other clubs on a first come first served basis. Where a partial acceptance is made from the last club, priority will be given to those swimmers with the fastest times in each age group in each event.
- 9.6 WSC reserve the right to restrict the number of entries to the meet, to suit the pool time available.

10. MEET PROCEDURE

- 10.1 All events shall be heat declared winner and will be seeded in accordance with World Aquatic rules.
- 10.2 Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedures.
- 10.3 Start sheets for the heats will be published on Meet Mobile and provided to coaches on poolside.

11. WITHDRAWAL SYSTEM

- 11.1 Competitors (or their representatives) who are not intending to swim in the competition must submit official withdrawal forms, either electronically as prescribed on the competition website - up to midday on Friday 19th June 2026 (the day before the start of the competition), or at the Withdrawals table at the venue by completing an official withdrawal form no later than 60 minutes before the advertised starting time of the first event in each session.

12. MARSHALLING

- 12.1 It is your responsibility to report to the Competition Stewards in the designated Marshalling area in good time for your event. Heat start lists for each event will be posted in the competitors' area before each session starts and it is the competitor's responsibility to ensure their name appears on the list prior to the start time of the session.
- 12.2 Upon entry to the Marshalling area, the athlete must ensure that they report to a Steward and be registered as being present. Competitors must follow the directions of the Competition Stewards at all times.

- 12.3 All competitors must enter the Marshalling area 'race ready' as under normal circumstances having entered the Marshalling area they should remain in its confines until led onto the pool deck for their race.
- 12.4 Coaches/chaperones will not be allowed in the Marshalling area at any time.

13. COACHES, CHAPERONES and PERSONAL CARE ATTENDANTS

- 13.1 Clubs are reminded that it is their responsibility to ensure that swimmers entered under their name are supervised, at all times, by Coaches and Team Managers and Chaperones in compliance with the Swim England Team Manager, Coach and Chaperone Policy (SE1048 | 16/05/23 | <https://www.swimming.org/swimengland/swim-england-relases-supervision-ratios-policy/>)
- 13.2 Coach/Team Manger passes will be £15 for poolside entry and £25 with lunch (takeaway option available on request). Please advise of any dietary requirements.
- 13.3 Personal care attendants are only permitted for para swimming competitors where assistance is permitted on their code of exceptions. Such attendants will be excluded from any restrictions and will be given the same accreditation as the competitor for whom they have personal care responsibilities.
- 13.4 Passes must be clearly displayed at all times when on deck/poolside.
- 13.5 The Promoter has the right to ask any unauthorised persons to leave the poolside.

14. OFFICIALS

- 14.1 The event requires a minimum number of officials for each session and we would ask for help in achieving this. All clubs submitting entries are requested to provide a minimum of one Judge Level 1 Trainee or higher level licensed official per session
As a guide, clubs should aim to provide at least 1 qualified official per session for every 50 entries (for example a club with 20 swimmers entering a total of 100 events should aim to provide 2 qualified officials for each session), with a minimum qualification level of Judge Level 1 Trainee.

Each JL1 Trainee must have completed both the Timekeeper Practical and Judge Level 1 Theory on-line and uploaded their certificates onto the Swim England OMS application.

Officials maybe asked by the Referee to show their certificates not uploaded on their OMS profile.

Please register on the link on our website.

- 14.2 Expenses will be offered to officials with no swimmer at the meet in accordance with WSC expenses policy available on their website.

15. AWARDS

- 15.1 The first, second and third fastest swimmers in each age category (9, 10, 11, 12, 13, 14, 15, 16&O) in each event shall be awarded medals.
- 15.2 Ribbons will be awarded for 4th, 5th and 6th places for swimmers 11 and under only.
- 15.3 Medals not collected during the meet will not be made available subsequent to the meet.
- 15.4 Medals for para swimmers will be awarded on a multi-classification basis and will be allocated to the top three BPS points scorers in each event.

16. SAFETY

- 16.1 We ask that Spectators / swimmers do not bring any products containing nuts to the venue, in case of allergies.
- 16.2 We request that you pay attention to the Safety briefing and are familiar with the emergency exits and keep them clear. Also follow any procedures / rules required by the venue.

17. DISPUTES

- 17.1 Any dispute shall be determined by the Wandsworth Swimming Club Events Team.

18. TRANSGENDER STATEMENT

Transgender Competition Policy

Please note that all applications for licenced events must refer to Swim England's updated Transgender Competition Policy. As such, all entry conditions which would previously have referred to "Male", "Boy", "Man" or "Men", are now required to refer to "Open/Male", "Open/Boy", "Open/Man" or "Open/Men".

In addition, in accordance with Swim England's Transgender and Non-Binary Competition Policy, the "Female" category is for birth sex females only. By entering the 'Female' category, a swimmer therefore confirms that their birth sex is female.

Please note also that the above transgender requirements can only be applied currently to the promoter's conditions. For the time being, they cannot apply to the software and systems used for running swimming meets such as Colorado, Wylas, Sportsystems, Hy-Tek, Meet Mobile, Swim England Membership, Swim England Rankings or score boards. These issues are beyond the meet organiser's control until the appropriate software developers have made the necessary changes to their software and systems; and distributed updated and tested versions to all users. In the interim therefore, for woman, girl, male, man, boy categories referred to on meet documentation, please read categories as "female", "open/boys" etc.



Wandsworth SC Summer Open Meet
Saturday 20th and Sunday 21st June 2026
K2 Leisure Centre, Crawley, West Sussex

19. BANK ACCOUNT for PAYMENT of ENTRY FEES

Sort Code: 20-72-33

Account Number: 70917737

Account Name: Wandsworth Swimming Club

Payment Reference: As provided by the entry confirmation

20. SCHEDULE OF EVENTS

20.1. The following table details the schedule of events:

Session 1 Warm up 0800 Start TBA HDW 101 400 Individual Medley Girls HDW 102 400 I M Open/ Boys HDW 103 50 Backstroke Girls HDW 104 50 Backstroke Open/ Boys HDW 105 100 Breaststroke Girls HDW 106 100 Breaststroke Open/ Boys HDW 107 200 Freestyle Girls HDW 108 200 Freestyle Open/ Boys			Session 3 Warm up 0800 Start TBA HDW 301 400 Freestyle Open/ Boys HDW 302 400 Freestyle Girls HDW 303 50 Butterfly Open/ Boys HDW 304 50 Butterfly Girls HDW 305 200 Breaststroke Open/ Boys HDW 306 200 Breaststroke Girls HDW 307 100 Backstroke Open/ Boys HDW 308 100 Backstroke Girls		
Session 2 Warm up TBA Start TBA HDW 201 200 Backstroke Girls HDW 202 200 Backstroke Open/ Boys HDW 203 50 Breaststroke Girls HDW 204 50 Breaststroke Open/ Boys HDW 205 100 Butterfly Girls HDW 206 100 Butterfly Open/ Boys HDW 207 50 Freestyle Girls			Session 4 Warm up TBA Start TBA HDW 401 200 Butterfly Open/ Boys HDW 402 200 Butterfly Girls HDW 403 100 Freestyle Open/ Boys HDW 404 100 Freestyle Girls HDW 405 200 I M Open/ Boys HDW 406 200 Individual Medley Girls HDW 407 50 Freestyle Open/ Boys		

Para-swimming competitors may swim in the following events:

Stroke/Distance	Range of Classifications
Freestyle – 50m & 100m	S1 - S14 (inclusive)
Freestyle – 200m	S1 - S5 (inclusive) & S14
Freestyle – 400m	S6 – S14 (inclusive)
Backstroke – 50m	S1 – S5 (inclusive)
Backstroke – 100m	S1, S2 & S6 – S14 (inclusive)
Breaststroke – 50m	SB1 – SB3 (inclusive)
Breaststroke – 100m	SB4 – SB9 & SB11 – SB14 (inclusive)
Butterfly – 50m	S1 – S7 (inclusive)
Butterfly – 100m	S8 – S14 (inclusive)
Individual Medley – 200m	SM5 – SM14 (inclusive)